AGENDA ITEM

Matters Arising From HLH Board Meeting 20 June 2019

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| ITEM | DETAIL | LEAD | DUE DATE |
| 6. | Caithness HorizonsHighland Council to be informed, that HLH would adopt responsibility for the operation of CH on their behalf, with reservations and conditions.*Formal notification of the HLH Board decision sent to Brian Porter, Head of Resources, Care and Learning by HLH Chief Executive on 4 July 2019 highlighting concerns.* | IM | July 19 |
| 9. | Human ResourcesCarried forward from March 2019 - staff turnover benchmarking to be reported to the August meeting including reviewing whether HLH’s monthly turnover rate could in fact be too low.*Included on agenda for 27 August 2019 HLH Board meeting.* | JWM | August 2019 |
| 11vii.  | Annual Health and Safety and Environmental Compliance Five year health and safety plan for 2020-25 to be developed for approval at the December HLH Board meeting.*Included on the agenda for 11 December 2019 HLH Board meeting.* | DW | December 2019 |
| 12i.and12ii. | Chair/Chief Executive UpdatesOfficers to examine what more can be done in terms of EVOLVE training and communication.*Further information to be included in November report to Health and Safety and Environmental Compliance Committee*EVOLVE submissions to be closely monitored with a report back to the Health and Safety and Environmental Compliance Committee in 6 months, reviewing how the EVOLVE system had performed in 2019.*Included on the agenda for 19 November 2019 HSEC Committee meeting.* | DWDW | November 2019November 2019 |