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**Please ensure all charity trustees are aware of this document**

Mr Ian R Murray  
High Life Highland  
13 Ardross Street  
Inverness  
IV3 5NS

Your ref:  
Our ref: RS/STA/11-0671

14 September 2011

Dear Mr Murray,

**Decision on your application to become a charity**

I am pleased to tell you that the Office of the Scottish Charity Regulator (OSCR) is satisfied that your organisation meets the charity test, and has entered it in the Scottish Charity Register. This means it now has charitable status under the Charities and Trustee Investment (Scotland) Act 2005.

The details of your charity's entry in the Register are set out below.  
**Please check these details and let us know of any errors.**

<b>Your charity's registered name is:</b>	<b>High Life Highland</b>
<b>Your charity number is:</b>	<b>SC042593</b>
<b>Your charity was registered on:</b>	<b>14 September 2011</b>
<b>Your principal contact address is:</b>	<b>13 Ardross Street Inverness IV3 5NS</b>
<b>Your charitable purposes are:</b>	<b>B - the advancement of education D - the advancement of health F - the advancement of citizenship or community development G - the advancement of the arts, heritage, culture or science H - the advancement of public participation in sport</b>



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**Your charitable objects are:**

**4.1 To advance the arts, heritage, culture and science;**

**4.2 To advance public participation in sport;**

**4.3 To provide recreational facilities, and organise recreational activities, with such facilities/activities being made available to members of the public at large, with the object of improving their conditions of life;**

**4.4 To advance education;**

**4.5 To advance health;**

**4.6 To advance citizenship and/or community development (which may include the promotion of civic responsibility, volunteering, the voluntary sector and/or the effectiveness or efficiency of charities);**

**4.7 To relieve those in need by reason of age, ill health, disability, financial hardship or other disadvantage;**

**4.8 To advance such similar charitable purposes as the directors may consider appropriate from time to time, through the provision of services (including those entrusted to it by The Highland Council), which contribute to advancing wellbeing (primarily the wellbeing of residents of the area served by The Highland Council) including the operation, management, development and (where appropriate) delivery of the following facilities and services:-**

**(a) services which meet the needs of**



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young people;

(b) adult learning services;

(c) arts and cultural activities and events, artistic programmes, research programmes and educational projects;

(d) outdoor educational facilities;

(e) art galleries, archives, museums and other facilities which provide public access to collections of works of art, antiquities and objects of scientific interest;

(f) libraries and library and archive services;

(g) indoor and outdoor sports facilities (including arrangements to facilitate access to such facilities by those on lower incomes or having special needs and to encourage wider participation in healthy exercise);

(h) sports activities and events directed towards wider participation in sport; and

(i) services which promote health and well-being.

Your charity's financial year-end date is:

30/09

### Charity trustees' duties and responsibilities

The charity trustees of **High Life Highland** are jointly responsible for running the charity and managing its assets. By law they must do certain things, such as the following:



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Publicise its charitable status and provide information to the public: you must let people know that High Life Highland is a charity by including its charity name and charity number on its literature, emails and web pages, and also on documents issued by a third party on the charity's behalf. You have six months from the date of this letter to comply with the duty to publicise the charity's status. You must also supply a copy of your accounts and constitution to anyone who asks for them. You can find full details of these duties on our website in the section on charity trustees' duties.

- Annual monitoring: every year, you must provide information to us about the activities of your charity, and by law we must monitor all charities on the Register. Your charity must fill in an Annual Return form and send this to us along with its accounts. You can find out more about preparing your accounts and reporting to us on our website [www.oscr.org.uk](http://www.oscr.org.uk).
- Making changes to the charity: you need to get our consent before taking certain actions, and must tell us about certain decisions you have taken. You can find out when and how to do this on the 'Making changes to your charity' section on our website.

Your charity may be able to claim some forms of tax relief. The enclosed leaflet from HM Revenue & Customs provides more detail. Please note that OSCR does not deal with tax matters.

Please distribute this letter and the enclosed introductory leaflet on 'Being a charity in Scotland' to all your charity trustees. You can contact us at [info@oscr.org.uk](mailto:info@oscr.org.uk) or on 01382 220446 if you have any questions.

Yours sincerely,



 Mary Togi  
Charity Services Case Officer

Tel: 01382 346846

Email: [mary.togi@oscr.org.uk](mailto:mary.togi@oscr.org.uk)



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