

SPECTRUM CENTRE ROOM HIRE & ADDITIONAL COSTS

Ground Floor Rooms (fully accessible)

Room	Capacity*	Band A	Band B**
Theatre	350 Standing 156 Bleachers	£25 per hour	£35 per hour
Studio	70	£20 per hour	£25 per hour

First Floor Rooms (not wheelchair accessible)

Room	Capacity*	Band A	Band B**
Room 3	4	£10 per hour	£12 per hour
Room 4	40	£12 per hour	£14 per hour
Room 6	60	£15 per hour	£18 per hour

*Required set up may reduce capacity of room – check with Centre for confirmation

**Band B relates to commercial lets, discretion of Management Committee will be applied

Concerts, shows, performances – additional charges may apply

Out of normal building opening times (Band A & B):

	Room Hire inc Staff Hire
From 4.00 pm Fridays/Saturdays	£50 per hour
All Day Sunday***	£50 per hour

*** Out of hours bookings may not be possible, please check in advance of booking

Equipment:

Projector Screen Flipchart Laptop Sound system	Available on request
Piano	£5 per hour

Additional Catering Charges:

*All costs inc VAT & are per person/per serving

**Special Dietary Requirements will be endeavoured to be met upon request and extra charge may apply

TEA/COFFEE	£2.00
TEA/COFFEE/BISCUITS	£2.50
TEA/COFFEE/SHORTBREAD	£3.00
TEA/COFFEE/TRAY BAKES	£3.00
TEA/COFFEE/SCONES	£3.00
SANDWICH/CRISPS/SALAD	£5.50
SOUP/SANDWICH/CRISPS/SALAD	£6.50
BUFFET LUNCH (sausage rolls, quiche, sandwiches, jam & cream scones)	£7.50
BREAKFAST BUFFET (croissants, butteries, mini pastries)	£6.00
FRESH FRUIT JUICE	£3.50 per jug
FRUIT BOWL	£3.00 per bowl