



Highland Libraries - Charges

Membership:

Joining the library is free and there is no charge for borrowing books, using the computers, accessing the internet or using reference materials.

Loans:

- Books - Free
- Children's audio books - Free
- Audio books - £1.00 for 3 weeks
- DVDs - £1.75 for 2 week rental
- DVDs specifically aimed at young children will be £1.00 for 2 week rental

Requests:

Items which are in Highland Libraries' stock - FREE.

Cost of return postage for items which have to be borrowed from another library service using the Inter-Library Loans scheme - maximum charge £10.00.

Inter Library Loans:

Please note there may be additional charges where there are multiple parts to a work. We will contact you in advance of this to confirm if you wish to proceed.

Renewal of items borrowed through the Inter-Library Loans scheme: first renewal free, subsequent renewals £3.00 each.

Photocopied articles obtained through the Inter-Library Loans scheme: £2.00 for up to 10 pages, then 10p per page.

Photocopying:

- A4 sheet (Black & White) - 10p
Double sided - 20p
- A3 sheet (where available) (Black & White) - 15p
Double sided - 30p
- A4 sheet (Colour) - 50p
Double-sided - £1.00
- A3 sheet (where available) (Colour) - £1.00
Double sided - £2.00

Printing:

- Computer printout - 20p per side
- Microfilm or fiche copying - 75p per page

Fax:

- Outgoing (UK) - 1st page £1.50, subsequent pages - £1.00 each
- Outgoing (International) - 1st page - £2.00, subsequent pages - £2.00 each
- Outgoing (Free Fax number) - 10p per page
- Incoming - 50p per page

Sales:

- Publications and promotional items - retail price
- Earphones - £1.00 per pair (first set free)

Late returns:

- Books and audio books - 15p per day or opening session up to a maximum of £10.00 per item
- DVDs - 50p per day or opening session up to a maximum of £10.00 per item

Exceptions

There is no charge for the late return of children's and teenage materials and no overdue charges on books from the adult section where these are borrowed by people under 16 years. Customers aged 60+ are not charged for the late return of items.

Lost library card:

Replacement of lost membership card - £1.00

Lost or damaged items:

Full replacement cost is charged.

Last updated February 2019.