

**P727 - Records of St. John the Evangelist, Scottish Episcopal Church,  
Moray St., Wick**

**RECORDS' IDENTITY STATEMENT**

Reference number: GB1741/P727

Alternative reference number:

Title: Records of St. John the Evangelist,  
Scottish Episcopal Church, Moray St.,  
Wick

Dates of creation: 1857-2021

Level of description: Item

Extent: 5 boxes

Format: Paper

**RECORDS' CONTEXT**

Name of creators: St. John the Evangelist, Scottish  
Episcopal Church, Moray St., Wick

Administrative history: St. John the Evangelist, Scottish  
Episcopal Church, designed by the  
architect Alexander Ross, was built in  
1868-70 and has seating for  
approximately 110 people.

It became a Category B listed building in  
1997.

The Scottish Episcopal Church is part of  
the Anglican Communion and they  
welcome visitors from all over the world.

The congregation (as of 2022) is drawn  
from a wide area of Caithness with  
members as far afield as Castletown,  
Freswick, Lybster and Watten.

The church is a joint charge with St Peter  
and the Holy Rood, Thurso, with whom  
they share our priest.

More information about the church can  
be found on their website:  
<http://www.stjohnswick.org.uk/about.htm>

Custodial history: Deposited by Gordon Johnson

## RECORDS' CONTENT

Description: Vestry minutes, accounts and records of insurance, repairs and services

Appraisal:

Accruals:

## RECORDS' CONDITION OF ACCESS AND USE

Access: Restrictions apply

Closed until:

Access conditions: **30 year** closure applies, access outwith this period by written permission of Rector or Vestry Secretary

Copying: Copying permitted within standard Copyright Act parameters and access restrictions outlined above

Finding aids: Available in Caithness Archive searchroom, website and online catalogues

## ALLIED MATERIALS

Related material: Some photocopy press cuttings dating from establishment of church in 1855 in P727/9/2.

Publication: For a history of the church see *The People of St. John's, Wick: a congregational history* written by Gordon Johnson. An [online version](#) is available.

Notes:

Date of catalogue: 29 June 2012, et seq.

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<b>P727/1</b>	<b>Minutes</b> [see also P727/4/1 for minutes 1857, 1862]	<b>1866-2018</b>
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P727/1/2	Minute book 3 [1 volume]	1876-1879
P727/1/3	Minute book 4 [1 volume]	1879-1885
P727/1/4	Minute book 5 [1 volume]	1886-1917
P727/1/5	Minute book: Congregational Meetings (front of volume) 1933-1945; Vestry Meetings (back of volume) 1933-1945 [1 volume]	1933-1945
P727/1/6	Vestry Minute book [1 volume]	1945-1974
P727/1/7	Minute book [1 volume]	1970, 1975-1984
P727/1/8	Minute book [1 volume] (Closed until 2032)	1985-2001
P727/1/9	Minutes of Vestry Meetings, Reports of Vestry and Accounts, draft constitutions [1 bundle] (Closed until 2038)	2001-2007
P727/1/10	Vestry Minutes [1 bundle] (Closed until 2042)	2008-2009
P727/1/11	Vestry Minutes [1 bundle] (Closed until 2042)	2010-2011
P727/1/12	Vestry Minutes [1 bundle] (Closed until 2044)	2012-2013
P727/1/13	Vestry Minutes [1 bundle] (Closed until 2045)	Jan 2014 – Jan 2016
P727/1/14	Vestry Minutes [1 bundle] (Closed until 2045)	27 Nov 2016 – 30 Nov 2017
P727/1/15	Vestry Minutes [1 bundle] (Closed until 2048)	25 <sup>th</sup> Jan 2017- 14 <sup>th</sup> Nov 2018
P727/1/16	Minutes of AGM [2 sheets] (Closed until 2048)	9 <sup>th</sup> Dec 2018
P727/1/17	Vestry Minutes [1 bundle] (Closed until 2051)	2019-2021
P727/1/18	Minutes of Scottish Guild of Servers Priory [1 bundle] (Closed until 2051)	2019-2021
<b>P727/2</b>	<b>Church Registers</b>	<b>1861-2009</b>
P727/2/1	Register of marriages, confirmations and burials [1	1861-1909

	volume]	
P727/2/2	Register of marriages, confirmations and burials (photocopy of register currently in use) [1 volume]	1859-2009
<b>P727/3</b>	<b>Records of the Church and Congregation</b>	<b>1858-1999</b>
P727/3/1	Letter 1. James Horne 2. William Barclay Esquire, Wick, Re: establishment of an Episcopal Church in Wick, and his undertaking to pay deficiencies in the accounts for one year [1 document]	17 Dec 1858
P727/3/2	Undertaking by members of the Episcopal Congregation in Wick to form a committee to carry out the objects of the Scottish Episcopal Church Society, with 5 signatures [1 document]	8 Aug 1864
P727/3/3	Constitution for the management for the Episcopal Church about to be built at Pulteneytown, and symbol transfer [2 items in envelope]	2 Aug 1867
P727/3/4	Copy letter 1. John M. Nimmo, Wick 2. The Right Revd. Robert Eden DD, Bishop of Moray etc. Primus, Inverness Re: progress in establishing the Episcopal Church in Wick, and financial matters ("at all events I have little dread of our continuing to exist, at least as a Mission, so long as Major Horne and Mr Bentley-Jones stick by us") [1 document]	21 Aug 1867
P727/3/5	Piece of paper [torn] setting out the dimensions of the church and property of Major Horne [1 document]	n.d. [c.1870]
P727/3/6	Ground floor plan of the church, showing boiler and pipes [1 document]	n.d. [c.1870]
P727/3/7	Ground floor plan of church, showing boiler and pipes, together with side elevation and section through church [1 document]	n.d. [c.1870]
P727/3/8	Insurance policy for St John's Episcopal Church Scottish National Insurance Company [1 document]	9 Sep 1870
P727/3/9	Insurance policy for St John's Episcopal Church Scottish National Insurance Company [1	6 Jan 1871

	document]	
P727/3/10	Account of intromissions (charge and discharge) of John H. Nimmo, solicitor, Wick, with funds received for building, fitting up and furnishing and inclosing St. John's Episcopal Church, Wick (includes list of subscribers) [1 document]	1871
P727/3/11	Letter 1. Robert [Eden], Bishop of Moray etc. 2. "My dear Mr Nimmo", St John the Evangelist Re: constitution of Vestry, etc. [1 document]	Dec 1876
P727/3/12	Ground plan of the site for the parsonage in Moray Street, Wick (4 copies) and covering letter from DV Robertson (4 May 1981) who found the plans in the papers of the late Mrs Duff-Dunbar [5 items and envelope]	21 Dec 1877
P727/3/13	Plan and sections of tool house, boundary walls, gate pillars and street pavement for St John's Episcopal Parsonage, Moray Street, Pulteney [4 items]	n.d [c.1877]
P727/3/14	Wick cemetery, certificate of exclusive right of burial, the Reverend George Sutherland MA, Brown Place, Pulteneytown, "as clergyman of the Episcopal Congregation worshipping in Pulteneytown and his successors in that office", lot no. 271 section L [1 document with envelope]	11 April 1878
P727/3/15	Excerpt from the minutes of the half-yearly meeting of the Vestry of St. John's, re appointment of the Vestry [1 document]	14 Apr 1880
P727/3/16	Copy minute of the annual meeting of the Congregation of St. John's, inc. appointment of Vestry [1 document]	21 Apr 1880
P727/3/17	Copy circular and draft copy, relating to the ambiguity of the current constitution and need for revision [2 documents]	16 Mar 1882
P727/3/18	Copy minutes of the annual meeting of the Congregation of St. John's and of the Vestry [2 documents]	28 Apr 1881
P727/3/19	3 letters, each addressed to Major Horne, in response to a request for annual subscription to the church: 1. From (Sir Claud Francis?) Barry, Keiss Castle,	11 Aug 1893 – 17 Sep 1893

	<p>11 Aug 1893: "Caithness seems to be much favoured this season as the crops appear to be much better than those in the south";</p> <p>2. From [the Duke of] Portland, 26 Aug [1893]: "what miserable weather we have had";</p> <p>3. From J. Henderson to "My dear Ned", 17 Sep (1893) [3 documents]</p>	
P727/3/20	List of members of St. John's [1 document]	1 Sep 1904
P727/3/21	Printed excerpt from Minute of Meeting of the Clergy Sustentation Fund Board, Edinburgh 13 Dec 1904, with covering letter addressed to Major Horne, Stirkoke, Wick 29 Dec 1904 [2 documents]	Dec 1904
P727/3/22	Letter from A. J. [Maclean], Bishop of Moray, Ross and Caithness, re order of confirmation [1 document]	1 Jan 1907
P727/3/23	State of St. John's Congregation [1 volume]	1923-1929
P727/3/24	Plan of proposed heating installation, St. John's Church [1 document]	7 Oct 1936
P727/3/25	Report of Annual Meeting, 6 Sep 1944; Returns of the State of Congregation of St. John's, Wick for 1954, 1956 (damaged), 1959 [4 items in envelope]	1944, 1954-1959
P727/3/26	Copy amendment to deed and transcript, Duff-Dunbar Trust for upkeep and insurance of the church organ, and 2 letters regarding same [4 documents and envelope]	1949-1950
P727/3/27	Bundle of papers relating to insurance of church [5 documents]	1954, 1956
P727/3/28	Insurance policy, silverware in St. John's Church (itemised) [1 document]	21 Jan 1956
P727/3/29	Employers' liability insurance policy [1 document]	30 Apr 1957, 13 Apr 1961
P727/3/30	Insurance policy, St. John's Parsonage, Moray Street, Wick [1 document]	25 Nov 1957, 29 Nov 1952
P727/3/31	Application for rating relief [2 documents]	12 Jun 1964-22 Jun 1964
P727/3/32	Estimate for carpeting altar, platform steps and	18 Mar 1970

	aisles by Young's (Wick) Ltd [1 document]	
P727/3/33	Certificate of affiliation, St. John's to The Royal School of Church Music [1 document]	19 Jun 1975
P727/3/34	Newsletter, Church of St. Peter and the Holy Rood, Thurso, and St. John's Church, Wick [1 document]	Apr 1976
P727/3/35	Letter 1. Montreal Trust Company 2. Mrs K Duff-Dunbar, Hempriggs House, Wick Re: bequest to the church in memory of Stewart Gwyllym Dunn [1 document]	n.d. [c.1970s]
P727/3/36	Printed greeting from the congregation of St. John the Evangelist, Forres, to "our Christian Brethren at Wick", on the 150 <sup>th</sup> anniversary of the founding of St John the Evangelist, Forres [1 document]	Jun 1991
P727/3/37	Newsletter, Church of St. Peter and the Holy Rood, Thurso, and St. John's Church, Wick [1 document]	Jul 1991
P727/3/38	St Johns, Wick insurance documentation [1 envelope]	1974
P727/3/39	St Johns, Wick insurance documentation [1 envelope]	1980-1986
P727/3/40	St John's, Wick insurance documentation [1 envelope]	1992-1999
P727/3/41	Papers relating to St John's Organ Fund [8 sheets]	1945-1978
P727/3/42	Constitution of St John's Episcopal Church, Wick (Revised 1943) [8 sheets]	1943
P727/3/43	Discussion paper entitled 'The Ordination of Woman to the Priesthood?' [8 sheets] (Closed until 2022)	Jan 1992
P727/3/44	Papers relating to vacancy at St peters, Thurso and St Johns Wick. The archdeacon died in office and there was no accommodation immediately available for his replacement. [1 folder] (Closed until 2024)	1993-1994
P727/3/45	Constitution of St John's Episcopal Church, Wick (Revised 2005) [8 sheets] (Closed until 2036)	2005
P727/3/46	United Diocese of Moray, Ross and Caithness Quinquennial Report [1 bundle] (Closed until 2050)	2019



P727/3/47	Reports to Vestry Meetings [1 bundle] (Closed until 2051)	2019-2020
P727/3/48	Annual Report of the Members of the Vestry (Charity Trustees) [3 sheets] (Closed until 2051)	30 Sep 2020
P727/3/49	Letter from VTF Chartered Accountants regarding Accounts [1 sheet] (Closed until 2051)	14 Jan 2021
P727/3/50	Paper on Vestry and Clergy Collaboration [1 bundle] (Closed until 2051)	2021
P727/3/51	Business Card for Rev. Ellie Charman, The Northern Episcopalians [1 item] (Closed until 2051)	2021
P727/3/52	Responses to Questionnaire to Vestry Secretaries [3 sheets] (Closed until 2051)	2021
<b>P727/4</b>	<b>Financial Records</b>	<b>1857-2018</b>
P727/4/1	Cash Book No. 1 (1857-1872) and Minute Book (3 meetings Jul, Aug 1857 & Nov 1862) for Episcopal Mission Church at Wick [1 volume]	1857-1872
P727/4/2	Cash book No. 3 [formerly P727/22] [1 volume]	1874-1883
P727/4/4	Accounts [1 volume]	1931-1938
P727/4/5	Income and expenditure book [1 volume]	1943-1952
P727/4/6	Income and expenditure book [1 volume]	1953-1961
P727/4/7	Income and expenditure record. [1 roll]	1 Nov 1972-31st Oct 1975
P727/4/8	Accounts [1 folder]	1975-1978
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P727/4/28	Accounts, includes sample of vestment fabric [1 folder] (Closed until 2027)	1996-1997
P727/4/29	Accounts [1 folder] (Closed until 2028)	1997-1998
P727/4/30	Accounts [1 folder] (Closed until 2029)	1998-1999
P727/4/31	Accounts [7 sheets] (Closed until 2048)	30 <sup>th</sup> September 2018
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P727/5/2	Preachers book [1 volume]	1892-1906
P727/5/3	Preachers book [1 volume]	1907-1915
P727/5/4	Preachers book [1 volume]	1934-1945
<b>P727/6</b>	<b>Registers of Services</b>	<b>1945-1995</b>
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P727/6/2	Register of services [1 volume]	1954-1968
P727/6/3	Register of services [1 volume]	1968-1987
P727/6/4	Register of services [1 volume] (Closed until 2026)	1987-1995
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P727/7/1	Service of prayer for unity, St. John's Church [1 document]	19 Jan 1975
P727/7/2	Order of service, funeral and thanksgiving services for the life of Joan Inkson [2 documents]	24 Nov 2007
P727/7/3	The order for solemn evensong on the feast of Christ the King [1 document]	25 Nov 2007
P727/7/4	Order of service, service of thanksgiving for the life of Ivan Britton [1 document]	24 May 2008
P727/7/5	Order of service, baptism of Lucy Anne Harper [1 document]	9 Aug 2008
P727/7/6	Order of service, service of Nine lessons and Carols [1 document]	21 Dec 2008
P727/7/7	Order of service, Christingle Service [1 document]	22 Dec 2008
P727/7/8	Order of service, baptism of Charlie David Denley-Spencer [1 document]	4 Jan 2009
P727/7/9	Order of service, service of thanksgiving for the life of Peter Brian Cowell [1 document]	14 Jan 2009
P727/7/10	Order of service, baptism of Scott George Malcolm [1 document]	8 Feb 2009
P727/7/11	Programme, accordion concert by KYIV Duo Classic [1 document]	24 Jul 2009
P727/7/12	Schedule of Christmas services [1 document]	Dec 2009

P727/7/13	Order of service, Christingle Service [1 document]	21 Dec 2009
P727/7/14	Order of service, Holy Eucharist for Christmas with Holy Baptism, Mathilde Morbheinn Darmady [1 document]	24 Dec 2009
P727/7/15	Order of service, service of Nine Lessons and Carols [1 document]	27 Dec 2009
P727/7/16	Order of service, service of thanksgiving for the life of Albert Phillipson [1 document]	1 Mar 2010
P727/7/17	Schedule of Easter services [1 document]	Mar 2010
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P727/7/19	Order of service, marriage of Anna Margaret Joy Hardyman and Matthew Henry Iveson [1 document]	27 Aug 2011
P727/7/20	Order of service, in memory of Alice Mary Dunn [1 document]	17 Sep 2011
P727/7/21	Order of service, "Another favourite hymns service" [1 document]	2 Oct 2011
P727/7/22	Order of service, Christingle Service [1 document]	13 Dec 2011
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P727/7/33	Schedule of Easter services [1 document]	2009
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P727/7/35	Programme, Wick Choral Society presents a Spring Concert [1 document]	28 May 2010
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P727/7/37	Order of service, Favourite Hymns Service [1 document]	7 Aug 2011
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P727/7/40	Order of service, wedding of Samantha Faye to Robert Daniel Harries [1 document]	18 May 2013
P727/7/41	Programme, St John's Singers' autumn concert [1 document]	19 Sep 2013
P727/7/42	Order of service, baptism of Connor John Henry Hill and Sophie Margaret Hill [1 document]	3 Nov 2013
P727/7/43	Order of service, Christingle Service [1 document]	3 Dec 2013
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P727/7/49	Order of service, memorial service for John Lidgley [1 booklet]	20 Nov 2014
P727/7/50	Order of service, Service of Nine Lessons and	20 Dec 2014

	Carols [1 document]	
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P727/7/53	Order of service, Christingle Service [1 document]	7 Dec 2015
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P727/7/56	Order of service for the Inter-Church Advent Carol Service. [1 document]	30 Nov 2016
P727/7/57	Order of service, memorial service for Margaret MacDougall [1 document]	14 Dec 2016
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P727/7/61	Order of service for the first Animal Service [1 document]	6 May 2018
P727/7/62	Order of Service, memorial service Ian Stewart Robertson [1 document]	5 Jun 2018
P727/7/63	Poltney Bell Ringers Annual Report 2008-2009 [5 sheets]	2009
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P727/7/65	Order of service, Christmas Services [1 sheet]	2018
P727/7/66	Order of Service, memorial service Charles T. Simpson [1 document]	2019
P727/7/67	Order of Service, memorial service Harry A.J. Wade [1 document]	2019

P727/7/68	Order of Service, memorial service Melanie Grace Spirit [1 document]	2019
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P727/8/2	Diocesan calendar [1 item]	2006
P727/8/3	Diocesan calendar [1 item]	2007
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<b>P727/9</b>	<b>Secondary Sources</b>	<b>c.1850s – c. 2014</b>
P727/9/1	“The People of St. John’s Episcopal Church, Wick: a congregational history of 150 years” by Gordon Johnson 38pp, A4 [1 item]	2005
P727/9/2	Source file of photocopies, printouts and articles used in producing P727/9/1[1 item, lever arch file]	c.1850s-C20
P727/9/3	Obituary from The Scotsman newspaper of David Gulland, glass engraver and artist 1934-2013.  David Gulland lived in Caithness 1970-1979, setting up the engraving department for Caithness Glass. He was a vestry member of St John’s Episcopal Church and the four “I AM” windows in the church are by him [1 sheet]	31 Aug 2013
P727/9/4	Transcript of report in the John O’Groat Journal 5 July 1912: “Sir John Sinclair on Religious Education: Importance of Being Well Grounded in the Protestant Faith” [2 sheets]	1912, 2012
P727/9/5	Article entitled 'Medieval Caithness' by Gordon Johnston which discusses the primary sources available for finding people in Scotland before the Reformation in 1560. [	C. 2014

<b>P727/10</b>	<b>“Outlook” Magazines</b>	<b>2011-2017</b>
P727/10/1-26	Outlook Magazine [26 booklets]	2011-2014
P727/10/27-36	Outlook Magazine [10 booklets]	Feb 2014-Jan 2015
P727/10/37-46	Outlook Magazine [10 booklets]	Feb 2015-Jan 2016
P727/10/47-56	Outlook Magazine [9 booklets]	Feb 2015 - Jan 2017
P727/10/57-64	Outlook Magazine [8 booklets]	Jan 2018- Dec 2018
P727/10/65-74	Outlook Magazine (10 booklets)	Jan 2019- Dec 2019
P727/10/75-86	Outlook Magazine (12 booklets)	Jan 2020- Dec 2020
P727/10/87-94	Outlook Magazine (8 booklets)	Jan 2021- Dec 2021
<b>P727/11</b>	<b>Miscellaneous, including Posters for Events in the Church, etc.</b>	<b>1986-2015</b>
P727/11/1	Wick Baptist Witness Magazine [1 booklet]	Nov 1986
P727/11/2	Poster for “Exhibition of Craft Skills from the past” held in the church [1 A4 poster]	Sep 2015
P727/11/3	Poster for “Autumn Concert presented by Susan Dingle & The St John’s Singers” held in the church [1 A4 poster]	Sep 2015
P727/11/4	Framed certificates for outstanding long service presented to Peter and Margret MacDougall by the Bishop. Both individuals performed the roles of Vestry and Preist’s Warden between 1982-2008 at St John Evangelist, Wick. [one A4 framed picture] <b>(Closed until 2038)</b>	C. 2008
P727/11/5	Correspondence in connection with the ministry at St Peters, Wick and Holy Rood, Thurso. [1 envelope] <b>(Closed until 2028)</b>	1998
P727/11/6	Episcopal Churches in Caithness News (1 bundle)	Jun 2021- Aug 2021
P727/11/7	Guidance for attending Communion in Phase 3 of Covid restrictions, published by The General	2020



	Synod of the Scottish Episcopal Church. (1 item)	
P727/11/8	Reflection for Sunday 19 <sup>th</sup> July, 2020 by Sue Berry. (1 item)	19 Jul 2020
P727/11/9	Reflection for 26 <sup>th</sup> July 2020 by Alan Finch. (1 item)	26 Jul 2020