

HILTON COMMUNITY CENTRE



BIRTHDAY PARTY BOOKING FORM 2022

Name	
Address	
Telephone numbers	
Email address	

Day and date of party	
Time of party	
Total number attending (Maximum 30)	
Please confirm you want our Bouncy Castle	
Please confirm if you are bringing any other equipment or party activities into the centre? Eg: Face painters, Disco, Coaches for football parties etc.	
Any other equipment required from the centre?	
Rooms booked <ul style="list-style-type: none">Games Hall (Up to 30)Blakeys Bothy (Up to 16)	

Charge	
Method of payment	Cash/Card
Date paid	

Staff Signature	
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General Data Protection Regulations

To view our High Life Highland Privacy Notices, please visit www.highlifehighland.com/gdpr/privacy-notices or to request a printed copy please email DPO@highlifehighland.com.

I confirm that I have read and understood the privacy notice and I consent for my information to be processed as described.

I also confirm I have read the terms of conditions of lets and I agree to adhere by them. I understand that failure to comply with all terms and conditions, or to provide false information on this booking form, will result in termination of my let.

SIGNED _____

DATE _____

Marketing Preferences:

High Life Highland would like to keep you updated with news, updates and special offers!

To view our High Life Highland Marketing Privacy Notice, please visit www.highlifehighland.com/gdpr/privacy-notices or to request a copy email DPO@highlifehighland.com or alternatively ask one of our facilities.

I would like to receive news and updates from High Life Highland via:

Post ☐ Phone ☐ Email ☐ SMS ☐

Hilton Community Centre, Hilton Village, Oldtown Road, Inverness, IV2 4HT
01463 644337

hiltoncc@highlifehighland.com



GENERAL

- Within 14 days of party - No refund 15 days or over of party - Full refund

BIRTHDAY CAKE CANDLES AND SPARKLERS – STRICTLY FORBIDDEN - Candles and sparklers are forbidden in the centre, as they will activate our fire alarm, leading to false alarm call out for the fire brigade. If you use candles or sparklers after being instructed not to as per these instructions, the full cost for the fire service call out may be charged to you.

BOUNCY CASTLES & INFLATABLES – the following rules must be adhered to

1. The device must be under constant supervision and control by the operators/owners representative or, by someone who has received full training in the working of the device.
2. The device must be anchored according to the manufacturer's specification and not used in adverse weather conditions outside its recommended safe use limits.
3. Access to the device must be strictly controlled and spectators must be kept at a safe distance from the device behind a suitable barrier. Restrictions must be enforced on numbers and age mixes using it.
4. Non-inflatable gym mats or equivalent soft landing material of minimum 3cms to maximum 12cms thickness should be provided to cover any hard surfaces adjacent to all open sides and entrances/exits.
5. Hirers are asked to provide a copy of the providers public liability insurance to centre staff, to confirm that the necessary insurance cover is in place
6. Hirers are asked to provide a copy of the inflatables PIPA certificate, to confirm that the inflatable meets the necessary safety standards and checks
7. Any bouncy castles must be supervised by at least 2 adults constantly. Children should never be left to bounce without adult supervision. 2 adults should stand at the entrance to the bouncy castle to ensure that the children get on and off safely.
8. Each child using the castle must have enough space to bounce safely; therefore numbers allowed on must be restricted.

1. The above may only be used in the room you are using, no-where else in the centre
2. Permission from all participants in the group must be sought.
3. If children in the group are under 18, written permission to be photographed/recorded must be sought from parents and proof shown to High Life Highland staff.
4. Using camera/camcorder equipment is at the group's/individuals own risk and is not the responsibility of the High Life Highland staff.

