

Macmillan Move More Privacy Notice

- **Purpose**

Macmillan Move More physical activity programme for people affected by cancer

- **Description**

We offer people affected by cancer the opportunity to participate within the Macmillan Move More programme as part of the services offered by High Life Highland. We require personal and sensitive information in order to sign post customers to activities that best meet their interests and needs.

Classes are delivered via Facebook Live, please consider your Facebook Privacy settings.

- **If you do not give us your information**

If personal details are not provided, we are unable to reserve a place on the Macmillan Move More programme and, therefore, we will be unable to allow participation.

Gentle exercise classes can be accessed via Facebook Live at participants own risk.

- **Conditions for processing personal information**

Consent – article 6 (1)(a) – we require your personal information to process and manage bookings and coordinate activities.

- **Your rights**

- o Access to personal data
- o Amendments to your data
- o Removal of your personal data
- o Change the way we process your personal data

- **How to withdraw consent**

If you wish for your personal information to be removed from our records, please email DPO@highlifehighland.com

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- **Who we share your information with**

In the event of an emergency we may share your information with NHS Highland.

Macmillan Cancer Support provides High Life Highland with third party software system (Views) where we store and manage anonymised data.

For a list and more information on third party processors please visit:

www.highlifehighland.com/GDPR/DataProcessors

- **How long we hold your information**

Your information will be held for 12 months following the completion of the Macmillan Move More programme.

- **Data controller**

The data controller is The Highland Council (High Life Highland delivers services on behalf of The Highland Council).

- **Data Protection Officer**

Contact our Data Protection Officer:

Data Protection Officer,
Highland Council Headquarters,
Glenurquhart Road,
Inverness,
IV3 5NX,
01463 702029,

dpo@highlifehighland.com

- **Supervisory authority**

If you are unhappy with the way we have processed your personal information you can contact the Information Commissioner:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF,
Tel: 0303 123 1113

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