

High Life Leisure Membership Privacy Notice

- **Purpose**

High Life Leisure Membership

- All Inclusive
- Budget
- Free High Life Card (Pay as You Go)

- **Description**

We offer customers use of our facilities as part of the High Life Leisure Membership. Personal information is required to administer your membership contract and is stored in our leisure management software system. If the membership is All Inclusive then payments will be taken either by annual charge or via monthly Direct Debits.

Your contact details will be used to contact you in relation to the membership that you have with High Life Highland.

- **If you do not give us your information**

If you do not provide High Life Highland with your personal details we will be unable to provide you with a membership card and related benefits.

- **Conditions for processing personal information**

Contract – we need to process this personal information to fulfil our contract with the customer (Article 6 (1)(b) of GDPR.

- **Your rights**

- Access to personal data
- Amendments to your data
- Removal of your personal data
- Change the way we process your personal data

[Find out more about your rights](#)

- **Who we share your information with**

High Life Highland processes your personal data using third party software and payment systems in order for us to administer High Life leisure memberships. For a list and more information on third party processors please visit: www.highlifehighland.com/GDPR/DataProcessors

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- **How long we hold your information**

We will retain your data whilst you are an active member only. Your data will be removed two years after your last engagement with High Life Highland.

- **Automated processing**

Your personal information is not subject to automated decision making or profiling.

- **Data controller**

The data controller is The Highland Council (High Life Highland delivers services on behalf of The Highland Council).

- **Data Protection Officer**

Contact our Data Protection Officer:

Data Protection Officer
Highland Council Headquarters
Glenurquhart Road
Inverness
IV3 5NX
01463 702029

DPO@highlifehighland.com

- **Supervisory authority**

If you are unhappy with the way we have processed your personal information you can contact the Information Commissioner:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113

<https://ico.org.uk/global/contact-us/>