

HIGH LIFE HIGHLAND Ferrycroft Application for use of facility



Booking form	
Group / contact person :	
Address of contact person :	
Phone number of contact person:	
Email address of contact person :	

Date(s) and times required	
Date(s):	
Exact time (from and to):	
Purpose of event:	

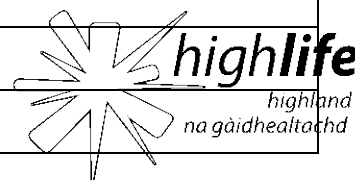
Facility and equipment required	
Land Room (with pull down projector screen)	
Water Room	
People Room	
Café area	
Pavilion / Changing Rooms	
Football Pitch	
Catering / Refreshments	
Other equipment or requirements, e.g. tables, seating and layout.	

Payment is required at Reception before or on the first date of the booking. Payment is by cash, card or cheque. Cheques should be made payable to The Highland Council.

If your booking is for 10 sessions/weeks or more and you would prefer to be invoiced on a monthly basis, please advise.

If you wish to be invoiced, please provide the name and address of the person to whom the invoice should be sent, if different from above.

Payment	
Pay as you go	Yes <input type="checkbox"/> No <input type="checkbox"/>
Invoicing	Yes <input type="checkbox"/> No <input type="checkbox"/>
Invoicing (if different from "contact person" above)	
Contact name for invoicing :	
Address for invoicing:	
Phone number for invoicing	
Email address for invoicing	



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Numbers in your party:

Children _____ First Aider Present Yes / No

Adult's _____ Insurance held Yes / No

How many adult instructors or supervisors have been disclosure checked? _____

I confirm that my group has a current Child Protection Policy Yes / No

General Data Protection Regulations

High Life Highland has an obligation to protect your personal data. To view our High Life Highland Bookings Privacy Notice please visit www.highlifehighland.com/gdpr/privacy-notices or, to request a copy, email DPO@highlifehighland.com or alternatively ask at one of our facilities.

I confirm that I have read and understood the privacy notice and I consent for my information to be processed as described.

Signature: _____

Date: _____

Marketing Preferences

High Life Highland would like to keep you updated with news, updates and special offers! To view our High Life Highland Marketing Privacy Notice, please visit www.highlifehighland.com/gdpr/privacy-notices or, to request a copy, email DPO@highlifehighland.com or alternatively ask at one of our facilities.

I would like to receive news and updates from High Life Highland via: **Email** **SMS** **Post**

I have read the conditions of booking and confirm that I will assume health & safety responsibilities for all those involved in the above booking.

Signature of Contact: _____ Position held: _____

Date: _____

Completed forms should be returned to:

Reception, TRACC, Hartfield Road, Tain IV19 1DX Tel: 01862 893767 or via E-mail:
kelly.skinner@highlifehighland.com

