

# ARCHIVE UNLOCKED

# PRIMARY SOURCE ANALYSIS

WRITTEN DOCUMENT



## 1. What does the document look like?

is it...?

- hand-written
- typed
- both

what sort of paper is it written on?

what marks, stamps or symbols are there?

what interesting features do you notice about the document?



## 2. Who and when?

- who wrote this document?
- how do you know?

who do you think it was written for?

what clues tell you when it was written?

## 3. What is the document about?

what is this document mainly about?

quote three words or phrases from the document which tell you what it is about.



## 4. What is the purpose of the document?

- why do you think this document was written?
- how do you know?



## 5. Evidence of history

why do you think this document has been kept in an archive and not destroyed?

What important information does this document tell you about a person or event in history?

