



Highland Archive Service Charges

RESEARCH

Commissioned Research - Individuals	£20.00 per hour/£10.00 per half hour
Commissioned Research - Business/Commercial	£35.00 per hour/£20.00 per half hour
Family History Consultation (in person)	£20.00 per hour/£10.00 per half hour
Commissioned Family History research inc. report	£25.00 per hour/£15.00 per half hour

COPYING

A4/A3 - Archives	£0.30 per sheet
- Educational use	£0.15 per sheet
Printed Books	£0.10 A4 sheet £0.15 A3 sheet
Colour photocopying	£0.50 A4 sheet £1.00 A3 sheet
Microfilm/Fiche Printouts	£0.75 per sheet
Microfilm/Fiche Printouts - Educational use	£0.50 per sheet
Computer Printouts	£0.20 per sheet
Photograph/Scanned Digital Image (ScotlandsPeople images all £2.50)	£5.00 first image (inc. CD) £2.50 per subsequent image
E-mailing Image	£2.00 per image
Print of Scanned Image	£2.00 b&w (per scan) £3.00 colour (per scan)
Sasine Register Copy [Burgh of Inverness only]	£3.00 per page
Certified copy	£5.00 per page
Completion Certificate copy	£20.00
Digital photography (user's own camera)	£3.00 per day

POSTAGE AND PACKING

Minimum Order - up to 10 sheets	£2.50 (UK) £0.20 per additional 5 sheets £5.00 (overseas) £0.20 per additional 5 sheets
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REPRODUCTION

Publications - World Rights	£40.00
TV/Video/DVD	£50.00
Digital Publication on World Wide Web	£30.00