

Dear Parent / Carer,

Duncan Forbes Athletics Club (DFAC) will now continue **after school** throughout the school year **EVERY THURSDAY**. As the Club will be happening outside at Culloden Pitches, there will be no access to toilets so we will ensure that children can go to the toilet before we walk over to the Pitches. The first session will be on Thursday 8th September and the dates of the sessions are as below:

P1-P3 **2.30 – 3.15pm**
P4-P7 **3 – 4pm**

September – December 2016
Sept 8, 15, 22, 29
Oct 6, 27
Nov 3, 10, 17, 24
Dec 1, 8, 15, 22

Children in P1-P3 will be collected from their classes at 2.30pm by the coaches **and parents must collect their child and sign them out at the end of the session at 3.15pm from the basketball court at Culloden Pitches**. P4-P7s will meet in the school hall after school at 3pm and should be collected from the basketball court at 4pm unless you **state on the booking form that they will walk home**.

The Club will continue to be delivered by the existing volunteer coaches; Kirsten Grant, Andrew Grant, Claire McGroarty, Brian McGroarty, Babs Stewart and Jenna Beacom. However, the Club will only be able to grow if more volunteers come forward so please contact me or the coaches if you would like to support them with the sessions and to help with registration, crossing over to Culloden Pitches, etc. Thanks to all those who have already volunteered to help.

DFAC membership is **£6 for Sept-Dec** which is required to be paid in advance of the first session (non-refundable). This year, all children who sign up for their first term will receive a DFAC running t-shirt (please state size in booking form below).

If you would like your child to register please complete the attached form as soon as possible along with **£6 cash or cheque payable to ‘The Highland Council’ and return to Culloden Academy Community Complex (Mon-Fri 6-9pm, Sat-Sun 9-4pm)**. **The attached form must be handed over in person at the reception desk at Culloden Academy Community Complex. Confirmation of a place will be made at the time of booking. PLEASE DO NOT LEAVE FORMS AT YOUR SCHOOL OFFICE. PLEASE DO NOT LEAVE FORMS AT CULLODEN ACADEMY SCHOOL OFFICE. FORMS AND PAYMENT SHOULD BE HANDED TO THE RECEPTIONIST AT THE LEISURE COMPLEX RECEPTION DESK DURING OPENING TIMES. Only bookings made at the Leisure Centre will be accepted and bookings for this term must be made by Wednesday 7th September. Bookings will reopen in January 2017 for next term.**

Please note that the main purpose of this Club is for the children to be active – it is for all abilities. It will not be involved for team selection for school competitions because this will continue to be done by the PE teachers. It is an outdoor activity at Culloden Pitches, therefore **please make sure your child wears suitable clothing** e.g. rain jacket, long sleeve top, joggers, hat, gloves, outdoor shoes and bring a water bottle. The club will run regardless of the weather so if you decide that you do not wish for your child to take part in a session, you must inform the school so that the class teacher can be notified and the coaches’ register updated accordingly.

Yours sincerely

Lynne Fraser
 Active Schools Coordinator
 Mobile: 07795825603 Email: lynne.fraser@highlifehighland.com Facebook: Culloden Active Schools

Duncan Forbes Athletics Club (DFAC)

I consent to my child taking part in the activity listed above and agree for all personal information I have entered to be used for these purposes as per the data protection statement:

Child’s Name: _____ Child’s Class: _____ Child’s Teacher: _____

Child’s T-shirt Size (please circle) XSMALL (3-4) SMALL (5-6) MEDIUM (7-8) LARGE (9-11) XLARGE (12-13)

Parent/Guardian Name _____ Mobile _____ Email _____

Emergency Contact Number: _____ Any medical conditions: _____

My child(ren) will walk home / be collected (delete as appropriate).

I am available/not available (delete as appropriate) to assist with this club.

PLEASE ALSO COMPLETE AND SIGN THE BACK OF THIS FORM

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Photographs and video footage may be taken by our staff during training sessions, events and classes. This content will be used in our traditional marketing campaigns, on our website and on social networks to promote sport and encourage more children to live an active lifestyle. I DO NOT wish photographs or video footage to be taken of my child.

Data Protection – the information you have supplied will be used for the purpose(s) for which you have provided it. High Life Highland will also use it to plan improvements and to meet our obligations in delivering services on behalf of The Highland Council. This data will be maintained in accordance with the Data Protection Act 1998 and will not be passed on or sold to any other organisation without your prior approval, unless there is a legal requirement to do so.

Disability – The Disability Discrimination Act describes a person as having a disability if he/she has a physical or mental impairment, which has a substantial long term effect (which lasts more than 12 months or more or is recurring) and has an adverse effect on their ability to carry out normal day to day activities. Do you consider the participant to have a disability? Yes* No (Please tick)

*If yes please give details.....

Declaration: I agree to the use of my personal data as detailed above.

Signature: _____ **Date:** _____